

MINUTES
VILLAGE OF JEROME BOARD OF TRUSTEES
2901 LEONARD STREET, JEROME CIVIC CENTER
REGULAR BOARD MEETING
May 18, 2017
7:00 PM

Call to Order

President Lopez called the May 18, 2017 meeting of the Village of Jerome Board of Trustees to order at 7:02 pm.

Pledge of Allegiance

President Lopez led all those present in the Pledge of Allegiance.

Roll Call

Clerk Wheeland called the roll.

Present:

President Lopez
Trustees Chilton, Johnson, Lael, Monnat, Tripp
Clerk Wheeland
Attorney Brokaw

Absent:

Trustee Winchester
Treasurer Roth

Minutes

A motion was made by Trustee Monnat to approve the Minutes of the May 4, 2017 Regular Meeting of the Board of Trustees. The motion was seconded by Trustee Johnson.

Ayes: Trustee Lael, Trustee Chilton, Trustee Tripp, Trustee Johnson, Trustee Monnat

The motion carried.

Warrants

President Lopez noted that Warrant List 18-02 dated May 18, 2017 totaled \$28,539.49 and that of this amount \$20,007.65 was from the Water Fund.

A motion was made by Trustee Lael to approve Warrant List 18-02 dated May 18, 2017 for a total of \$28,539.49. The motion was seconded by Trustee Monnat.

Ayes: Trustee Lael, Trustee Chilton, Trustee Tripp, Trustee Johnson, Trustee Monnat

The motion carried.

Visitors Acknowledgement

President Lopez opened the Visitors Acknowledgement portion of the meeting at 7:09 pm.

Resident Hal Pilger stated that there were many violations in the Village of ordinances regulating the maintenance of property and health safety issues. He particularly cited a large pine tree that had fallen in a yard; mattresses in front of a house; and a trailer, cars, and trucks being parked in yards. He noted that this situation makes the Village look bad and does not enhance property values. Trustee Lael responded that he has responsibility for addressing the parking violations and advised people to let him know where these may be. He will talk to the residents first before getting into fines. Trustee Johnson stated that she is in the process of getting letters out on the other violations.

Resident Jackie Bordewick asked for an update on the branch pickup. President Lopez indicated this would be addressed later on the agenda. She also identified another trailer parked in a yard. Trustee Lael said he would look into it.

This portion of the meeting closed at 7:14 pm.

Reports of Village Officers and Committees

A. Public Health

Trustee Johnson noted that many complaints were being addressed and fire pit applications were being processed.

B. Public Works

Trustee Tripp stated that the Public Works Department was short-handed and, with the number of waterline locates needed for the Ameren project and the temporary worker not having a CDL license, projects such as the patching of potholes and branch pickup were delayed.

C. Public Property

There was no Public Property report.

D. Building & Zoning

Trustee Lael reported on the following:

- A new business is coming to the Osaka strip mall – Wings Stop, a fast food restaurant with an aviation theme. These restaurants are also located in several other central Illinois communities. President Lopez asked if they were planning to sell alcoholic beverages. Trustee Lael said that he had not been advised that they would.
- Development of the property at Chatham Road and Jerome Avenue with a billboard has not moved forward. Title on the property has not yet been transferred. Also, the demolition contractor has not registered for a permit with the Village.
- The IDOT water flow report has been received on the proposed development at 1501 Wabash Avenue. Trustee Lael is still waiting on a revised blueprint of the parking lot including how drainage will be addressed and confirmation that the required 6' privacy fence will be installed at the rear of the property.
- Several inquiries have been received on the zoning of 1440 Wabash where the NAPA store is going. Trustee Lael asked Clerk Wheeland if she had received a phone call on one of the inquires. Clerk Wheeland responded that she had received a call regarding a form that had been returned to one inquirer without all the information filled in, had completed the form and returned it. Trustee Lael asked for

a copy of the response. The NAPA store owners have decided not to install a free-standing sign at the front of the property.

- Seven fence permits and 1 garage addition permit have recently been issued.

E. Public Safety

Trustee Monnat thanked Acting Chief Estill for all the work he has done to update Police Department technology.

Acting Chief Estill reported the following police activity for April:

Over 161 calls for service; 93 reports made; 35 traffic citations/warnings issued; 3 traffic crashes with no injury; 0 hit and run accidents; 0 warrant arrests; over 70 vacation residence checks; 1 burglary report; 3 burglary to a motor vehicle reports; 1 home invasion (although this involved people who knew each other); Village properties checked 70 times; inventory and cleanup of evidence room; the office computer has been updated to make copies of evidence videos; officers are still stopping suspicious vehicles in the Village, so compared to nearby areas the number of vehicle burglaries have declined; all squad cars are running although the two oldest have over 100,000 miles.

F. Water Department

Trustee Chilton stated she had no report.

G. Village Treasurer

President Lopez noted the Treasurer had provided a financial report to the Trustees.

H. Village Clerk

Clerk Wheeland stated she had no report.

I. Village Attorney

Attorney Brokaw stated he had no report.

J. Village President

President Lopez noted that a bill at the Statehouse to delay releasing funds to local governments by an additional 4-6 months past the current 2 months delay had died in committee.

President Lopez reported that he and the Public Works Supervisor had met with Mark from Ameren to discuss some of the issues related to gasline replacement in the Village. Ameren will replace the rock in the parking lot at the Village Park that is being destroyed by the large project vehicles being stored there. Damaged roadways will also be repaired. Ameren will coordinate with James on the repairs. Additional crews have been brought in to speed up the project. One issue that is slowing down work is the need to move any meters located behind houses to the front or side of the house. The entire project is expected to be completed by September and Ameren will do a walk-through with Village officials at that time.

President Lopez also reported that the owners of the MacArthur Boulevard Apartments had opened access from the complex to Iles Avenue claiming the City of Springfield had ordered them to do so. He had not been able to find anyone at the City who had issued such an order. City Alderman McMenamin had also expressed concern with safety related to traffic flow and proximity to the bike path and school. Trustee Monnat asked if the

Village could block the access until the situation is clarified. Trustee Chilton stated that since the property is not in the Village that couldn't be done. The agreement with the former owners to keep that access closed needs to be reviewed.

President Lopez mentioned that the July 4th parade is scheduled and he will have updates at the next meeting. Businesses located in the Village may sponsor replacement of the street banners which are showing their age.

President Lopez addressed the issue of branch pickup which had been scheduled to begin on May 1st but which has been delayed because of a staff shortage. He is in contact with Woodside Township and Sangamon County to see if either can provide assistance. A CDL Class B license is required to operate the equipment.

President Lopez noted that there has been more interest recently in civic center rental.

He also noted that he has contacted the City of Springfield regarding street light bulbs that need to be replaced.

Old Business

There was no Old Business.

New Business

A. Discussion and Consideration of Proposal for Pehlman and Dold to Conduct Annual Audit

President Lopez noted that an audit is conducted every year and must be done by a different firm than the one that performs the Village's accounting services. Revenues and expenses from all departments over the past fiscal year are reviewed. The audit process will hopefully start in June and be completed by the end of July or early August.

A motion was made by Trustee Lael to authorize the President to sign an agreement with Pehlman and Dold to conduct the Village's annual audit. The motion was seconded by Trustee Tripp.

Ayes: Trustee Lael, Trustee Chilton, Trustee Tripp, Trustee Johnson, Trustee Monnat

The motion carried.

B. Discussion and Approval of Resolution 18-01 Appointing Village IMRF Agent

Attorney Brokaw explained that the Village Clerk has traditionally been designated the IMRF Agent, which is a liaison function between the Village and IMRF to manage paperwork. The Board needs to approve a resolution appointing the new Clerk to this position. A form will be submitted to IMRF confirming the appointment along with a copy of the adopted resolution.

A motion was made by Trustee Monnat to approve Resolution 18-01 appointing the Village IMRF Authorized Agent. The motion was seconded by Trustee Lael.

Ayes: Trustee Lael, Trustee Chilton, Trustee Tripp, Trustee Johnson, Trustee Monnat

The motion carried.

C. Discussion and Approval of Hiring Street Department Summer Help

Trustee Tripp reported that the Public Works Supervisor had requested two temporary workers to assist with the extra work during the summer for 10 weeks at 20 hours each a week as has been done in the past. Trustee Tripp noted that with the budget situation this may be difficult. Some alternatives would be to hire two workers for 8 weeks only, hire one person for 30 hours a week, or keep the current temporary employee on after Paul comes back into the summer. Trustee Tripp will consult with the Treasurer regarding how this would fit with the budget. President Lopez asked that this issue be included on the next Board meeting agenda.

D. Discussion and Approval of Authorizing Village President to Sign an Engagement Letter to Extend the Agreement with KEB for Accounting Services

President Lopez noted that Treasurer Roth had requested the agreement with KEB to provide accounting services for the Village be extended another year at a cost of approximately \$13,000. These services include bookkeeping and preparation of financial statements. Trustee Monnat observed that the cost was comparable to last year. President Lopez explained that 2 years ago the Village had gone out to bid for accounting services and had selected KEB through that process.

A motion was made by Trustee Chilton to authorize the Village President to sign an engagement letter to extend the agreement with KEB for accounting services. The motion was seconded by Trustee Johnson.

Ayes: Trustee Lael, Trustee Chilton, Trustee Tripp, Trustee Johnson, Trustee Monnat

The motion carried.

E. Discussion and Approval of Resolution 18-02 Authorizing a Reciprocal Agreement on Exchange of Information Between the Village of Jerome and the Illinois Department of Revenue

President Lopez noted that the Village has routinely entered into an agreement to obtain information from the Illinois Department of Revenue. Attorney Brokaw explained that in the past the officials who could have access to the information was very limited. More people are now allowed to receive the information, including Village Trustees, if the municipality signs Attachment A to the agreement. The Village President and Clerk must sign the agreement and each authorized person must sign the form in Attachment B acknowledging the consequences of disclosing any information. President Lopez stated that the information pertains to businesses in the Village and the various taxes generated by them.

A motion was made by Trustee Lael to authorize a reciprocal agreement on the exchange of information between the Village of Jerome and the Illinois Department of Revenue. The motion was seconded by Trustee Monnat.

Ayes: Trustee Lael, Trustee Chilton, Trustee Tripp, Trustee Johnson, Trustee Monnat

The motion carried.

President Lopez reported that residents in Jerome, Leland Grove, Southern View, and Grandview had recently received a robocall from the Springfield Police Department regarding a survey that will be undertaken on citizen perception of the Police Department. This caused concern to many people who thought it was some kind of scam. The 9-1-1 Center received 150 calls about this. The call actually was legitimate but the consultants working with the City of Springfield had not screened out phone numbers in Springfield zip codes but outside of the City.

President Lopez also advised that there has been a problem recently with drivers running stop signs in the Village. Actin Chief Estill is being proactive in addressing this issue.

Trustee Monnat added that she is planning a safety meeting in the near future to provide tips to residents and for people to get to know our police officers.

Executive Session

The Board did not go into Executive Session.

Adjournment

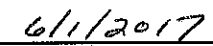
A motion was made by Trustee Lael to adjourn the meeting. The motion was seconded by Trustee Monnat.

Ayes: Trustee Lael, Trustee Chilton, Trustee Tripp, Trustee Johnson, Trustee Monnat

The motion carried and the meeting adjourned at 7:51 pm.



Linda Wheeland, Village Clerk



Dated