

**MINUTES**  
**VILLAGE OF JEROME BOARD OF TRUSTEES**  
**2901 LEONARD STREET, JEROME CIVIC CENTER**  
**REGULAR BOARD MEETING**  
**September 20, 2018**  
**6:30 PM**

**Call to Order**

President Lopez called the September 20, 2018 meeting of the Village of Jerome Board of Trustees to order at 6:30 pm.

**Pledge of Allegiance**

President Lopez led all those present in the Pledge of Allegiance.

**Roll Call**

Present:

President Mike Lopez

Trustees Kathy DeHart, Brian Hendricks, Leigh Irons, Shirley Johnson, Dale Lael, Jake Tripp

Clerk Linda Wheeland

Treasurer Steve Roth

Attorney Jason Brokaw

**Approval of Minutes**

**September 6, 2018 Regular Meeting Minutes**

A motion was made by Trustee Irons to approve the Minutes of the September 6, 2018 Regular Meeting of the Board of Trustees. The motion was seconded by Trustee DeHart.

Roll Call Vote:

Ayes: Trustee Lael, Trustee DeHart, Trustee Hendricks, Trustee Tripp, Trustee Johnson, Trustee Irons

The motion carried.

**Approval of Warrant List 19-10**

President Lopez noted that Warrant List 19-10 dated September 20, 2018 totaled \$32,083.18.

Trustee Irons asked why there were so many Comcast bills. Treasurer Roth explained that there were separate phone bills and internet bills for both the Office and the Police Department.

A motion was made by Trustee Irons to approve Warrant List 19-10 dated September 20, 2018 for a total of \$32,083.18. The motion was seconded by Trustee Johnson.

Roll Call Vote:

Ayes: Trustee Lael, Trustee DeHart, Trustee Hendricks, Trustee Tripp, Trustee Johnson, Trustee Irons

The motion carried.

## **Visitors Acknowledgement**

President Lopez opened the Visitors Acknowledgement portion of the meeting at 6:41pm.

Jackie Bordewick of Homewood Court asked if the proposed new water meters on Wabash Avenue were compatible with the Water Department software because the Village had previously received a bid for meters from this same company and it was determined they were not compatible.

President Lopez said this issue would be addressed later in the meeting under the Water Department Report.

This portion of the meeting closed at 6:42 pm.

## **Reports from Village Departments**

### **A. Public Health**

Trustee Irons reported the following:

- The date of the flu clinic was changed to October 15<sup>th</sup> from 9:00 – 11:00 am.
- Several fire permit applications were submitted.
- She is working with Trustee Johnson, President Lopez, and Attorney Brokaw to address complaints received.

### **B. Public Works**

Trustee Tripp reported the following:

- The Village Cleanup is finished. The Public Works staff went back to pick up bricks and concrete that residents put out even though these items were not part of the cleanup program. Next year information on the cleanup will be more specific regarding the items that will be accepted.
- Brian is hitting a rhythm now and is doing a great job. He found some trucks for sale at a good discount through Central Management Services. The Public Works vehicles continue to have repair issues and the bed of one truck has holes.
- Bill Schlich has been helping out. His work is appreciated.
- The Public Works staff has been reading meters this week.
- Several projects have been put on hold but should be started soon.
- Limb pickup will start next week to get caught up before the October pickup begins.

President Lopez suggested doing fewer limb pickups next year. Trustee Tripp suggested distributing door hangers with the pickup schedule.

### **C. Public Property**

Trustee DeHart reported the following:

- The Public Works Supervisor is looking to hire someone to finish the areas of the Civic Center floor that must be stripped and waxed by hand.

#### **D. Building & Zoning**

Trustee Lael reported the following:

- The pad was put down for the AT&T fiber optics box at Fillmore and Calland. The wires were run under the driveway as he had suggested, rather than under the road.
- Backyard Leisure held a ribbon-cutting ceremony on Friday and a grand opening event on Saturday with prizes including a hot tub.
- He received a call from an insurance agent interested in putting an office at 3040 Lincoln Street.
- Revised blueprints were received for the Oh Icee ice cream parlor at the Jerome Mini-Mall although no contractor has been hired.
- Fence permit applications keep coming in.

#### **E. Public Safety**

Trustee Johnson stated she had no report.

#### **F. Water Department**

Trustee Hendricks reported the following:

- He is working on creating the option for water customers to pay their bills online or to have their checking accounts debited each month.
- He is also researching the cost of interfacing the proposed smart water meters with the LOCIS software. There would be a one-time fee of \$8,000 and a cost of \$3.00 per meter per month if the meters do not directly interface with LOCIS or an \$0.89 monthly charge per meter if the meters can interface with LOCIS.

#### **G. Village Treasurer**

Treasurer Roth reported the following:

- Gaming and MFT revenues for the month of August have been received. Other revenues for September have been received.
- Some revenue balances are showing a slight increase over this time last year. However, for the first time he can remember the video gaming revenue is less than the previous year.
- Checks for the September 6<sup>th</sup> warrants were mailed out right after that meeting. Payroll was met for September 15<sup>th</sup>. Checks will be mailed out following this meeting.
- The amount for August and September was transferred into the 1% account, leaving a balance in that account of \$302,000. Currently there is approximately \$220,000 in the Illinois Funds GRF account and \$18,000 in the MFT funds.
- The annual Treasurer's Report is prepared except for the final balance numbers from the accounting firm as final numbers from the audit are being reconciled. The report should be finalized and sent for publication next week.

#### **H. Village Clerk**

Clerk Wheeland stated she had no report.

#### **I. Village Attorney**

Attorney Brokaw reported the following:

- Headway is being made on assessment of the properties on Homewood Avenue. One of the mortgage companies doesn't exist anymore but he has identified who should

receive notices, which will be going out. These types of actions can take some time but usually if a bank finds out there are such problems, improvements will be made to protect their collateral.

## **J. Village President**

President Lopez reported the following:

- There have been a lot of rumors regarding the fate of the Shop 'n Save in Jerome. A recent press release stated the stores in the St. Louis metropolitan area that had not been sold would be closing November 19<sup>th</sup>. He talked with our local store and they have not been told anything yet. The closing of this store would have a devastating economic impact on the Village and the employees are in limbo now. If a buyer does not come forward and the store is closed, President Lopez will work with the Chamber of Commerce to market the property.
- Twenty-nine residents attended the town hall meeting last Thursday. Trustees Tripp and Lael were there along with President Lopez. There was some discussion about the road projects this year. Trustee Tripp and President Lopez had worked with the Village engineers on developing a project to extend the life of most of the roads in Jerome. The Board has chosen to concentrate on finishing the work on Park Street and the eastern part of Glenn Avenue instead. The rebuilding of West Grand Court will be looked at. The road program will be undertaken earlier next year.
- Legal action regarding the two properties on Homewood Avenue are being addressed by Attorney Brokaw. The Village will also look at other problem properties.
- Candy donations are needed for the Halloween Party.
- He commended the Police Department for their recent responses to robberies at businesses in Jerome and Springfield.
- He commended Corporal Maybury for taking a leadership role at a stabbing incident at the Curve Inn.

## **Old Business**

### **A. Discussion of Changing Weight Limits for Waste Disposal Vehicles**

This item was tabled.

### **B. Discussion and Approval of Awarding Contract for Installation of Smart Water Meters along Wabash Avenue**

This item was tabled.

### **C. Discussion and Approval of Resolution 19-XX an Ordinance Renewing an Existing Franchise to Ameren Illinois**

There has been no response from Ameren so this item was tabled.

## **New Business**

### **A. Discussion and Approval of Participation in BLH Computers Recycling Event**

Mark Stevens from BLH Computers was supposed to be at the meeting to discuss the special recycling event they had invited Jerome to participate in. No representative from BLH was present so this item was tabled.

**B. Discussion and Approval of Extending Short-term Public Works Personnel through October 19, 2018**

This item was addressed after the Executive Session.

**C. Discussion and Approval of Purchasing Two Public Works Vehicles from State of Illinois Central Management Services**

Trustee Tripp stated that Brian Myers had done a lot of work to track down two vehicles at Central Management Services, a 2007 Ford Explorer and a 2008 Ford F250, to replace Public Works vehicles. Both had been used by the Department of Natural Resources. Our vehicles have a series of issues and do not have air conditioning. The F250 has a crew cab and about 150,000 miles and costs \$2,100. It is nicer than the truck the Village has now.

Trustee Lael asked if there were any service records on the vehicles.

Treasurer Roth suggested taking the vehicles to Lauterbach's to be looked over.

This item was tabled.

**D. Consideration and Approval of Hiring Two Part-time Police Officers**

This item was addressed after the Executive Session.

**Executive Session**

A motion was made by Trustee Johnson to go into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body (5 ILCS 120/2(c)(1)) and minutes of meetings lawfully closed under the Open Meetings Act for purposes of approval by the Body (5 ILCS 120/2(c)(21)). Trustee Hendricks seconded the motion.

Roll Call Vote:

Ayes: Trustee Lael, Trustee DeHart, Trustee Hendricks, Trustee Tripp, Trustee Johnson, Trustee Irons

The motion carried.

The Board went into Executive Session at 7:10 pm.

The Board returned from Executive Session at 8:12 pm.

Clerk Wheeland called the roll.

Present:

President Mike Lopez

Trustees Kathy Dehart, Brian Hendricks, Leigh Irons, Shirley Johnson, Dale Lael, Jake Tripp

Clerk Linda Wheeland

Attorney Jason Brokaw

**Discussion and Approval of Extending Short-term Public Works Personnel through October 19, 2018**

A motion was made by Trustee Tripp to approve extending Walter Williams' temporary employment through October 19, 2018. The motion was seconded by Trustee Hendricks.

Roll Call Vote:

Ayes: Trustee Lael, Trustee DeHart, Trustee Hendricks, Trustee Tripp, Trustee Johnson, Trustee Irons

The motion carried.

**Consideration and Approval of Hiring Two Part-time Police Officers**

A motion was made by Trustee Johnson to approve the hiring of Jeff Clatfelter as a part-time police officer, after speaking with the Chief and if he also approves of hiring Mr. Clatfelter, to start no later than October 5, 2018 and subject to the Village's hiring procedures. The motion was seconded by Trustee Lael.

Roll Call Vote:

Ayes: Trustee Lael, Trustee DeHart, Trustee Hendricks, Trustee Tripp, Trustee Johnson, Trustee Irons

The motion carried.

**Adjournment**

A motion was made by Trustee Hendricks to adjourn the meeting. The motion was seconded by Trustee Johnson.

Roll Call Vote:

Ayes: Trustee Lael, Trustee Dehart, Trustee Hendricks, Trustee Tripp, Trustee Johnson, Trustee Irons

The motion carried and the meeting adjourned at 8:22 pm.

*Linda Wheeland*

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Linda Wheeland, Village Clerk

*October 4, 2018*

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Dated