

MINUTES
VILLAGE OF JEROME BOARD OF TRUSTEES
2901 LEONARD STREET, JEROME CIVIC CENTER
REGULAR BOARD MEETING
January 3, 2019
6:30 PM

Call to Order

President Lopez called the January 3, 2019 meeting of the Village of Jerome Board of Trustees to order at 6:30 pm.

Pledge of Allegiance

President Lopez led all those present in the Pledge of Allegiance.

Roll Call

Present:

President Mike Lopez

Trustees Kathy DeHart, Brian Hendricks, Leigh Irons, Shirley Johnson, Dale Lael, Jake Tripp

Clerk Linda Wheeland

Treasurer Steve Roth

Attorney Jason Brokaw

Approval of Minutes

December 20, 2018 Regular Meeting Minutes

A motion was made by Trustee Irons to approve the Minutes of the December 20, 2018 Regular Meeting of the Board of Trustees. The motion was seconded by Trustee DeHart.

Roll Call Vote:

Ayes: Trustee Lael, Trustee DeHart, Trustee Hendricks, Trustee Tripp, Trustee Johnson, Trustee Irons

The motion carried.

December 6, Executive Session Minutes

A motion was made by Trustee Johnson to approve the Minutes of the December 6, 2018 Executive Session of the Board of Trustees. The motion was seconded by Trustee Irons.

Roll Call Vote:

Ayes: Trustee DeHart, Trustee Tripp, Trustee Johnson, Trustee Irons

Present: Trustee Lael, Trustee Hendricks

The motion carried.

Approval of Warrant List 19-17

President Lopez noted that Warrant List 19-17 dated January 3, 2019 totaled \$38,706.69.

Treasurer Roth added that of this amount \$2,514.75 will be paid from the Water Fund and the remaining \$36,191.94 will be paid from the General Revenue Fund.

Treasurer Roth noted the original warrant list had been changed to add \$30,000 previously approved by the Board for the purchase of a new Public Works truck. Trustee Lael asked if the \$30,000 included the trade-in value for the pickup truck. Treasurer Roth confirmed that \$1,685 had been subtracted from the purchase price for the trade-in value of the pickup truck.

A motion was made by Trustee Hendricks to approve Warrant List 19-17 dated January 3, 2019 for a total of \$38,706.69. The motion was seconded by Trustee Lael.

Roll Call Vote:

Ayes: Trustee Lael, Trustee DeHart, Trustee Hendricks, Trustee Tripp, Trustee Johnson, Trustee Irons

The motion carried.

Visitors Acknowledgement

President Lopez opened the Visitors Acknowledgement portion of the meeting at 6:37 pm.

There were no public comments and this portion of the meeting closed at 6:38 pm.

Reports from Village Departments

A. Public Health

Trustee Irons stated that she had no report.

B. Public Works

Trustee Tripp reported the following:

- The Public Works staff is working on the purchase of the new truck.
- Dave Wilken has found a new source for the rock and salt needed for water main break repairs at half the price we were previously paying. In addition, the material will be delivered rather than having to be picked up using Village trucks.
- Dave is also formulating a plan to repair potholes.
- Dave is working on purchasing the tools approved by the Board at the last meeting and is looking for the best prices.
- Terence Mays' last day was Friday. He did a great job for the Village and helped us move smoothly through several staff transitions.
- A new salt spreader was purchased.

Jay Jessen with Kuhn & Trello Engineers presented the following:

- Closing out paperwork for the roadwork performed by PH Broughton.
- Initial plans for the rebuilding of West Grand Court. He pointed out that the existing pavement is too high and there is no drainage. The road can be lowered so all driveways will drain into new gutters and a new storm sewer system that will connect with the drainage system on Jerome Avenue. The final plans should be ready in about a month. He estimates the total cost to be around \$200,000.

President Lopez proposed having a townhall meeting once the plans are final for this project with specific invitations sent to residents of West Grand Court.

C. Public Property

Trustee DeHart reported the following:

- She put in a work order for Public Works to take down the holiday decorations and will coordinate with Dave on where they will be stored.
- The Library volunteers took a break over the holidays and will resume work next week.
- She is a member of nextdoor.com for the Cherry Hills Neighborhood which includes Jerome. Another member had posted a message about the need to clean up trash in the Village. Trustee DeHart had put an article in the last Village bulletin addressing this matter but to no avail. She believes most of the trash is being thrown out of car windows. She asked for any suggestions. Trustee Johnson suggested working with a school on the cleanup.

President Lopez asked Trustee DeHart to talk with Trustee Johnson and Trustee Irons individually prior to the next Board meeting when this item will be discussed.

D. Building & Zoning

Trustee Lael reported the following:

- The owner of the Shop 'n Save building says there are people looking at the property; however, Super Value has a lease agreement that goes through June.
- A Super Value employee will drive up from St. Louis tomorrow to unlock the building so our Public Works staff can read the water meter.
- He still has no details on the proposed expansion of Food Fantasies.

E. Public Safety

Trustee Johnson reported the following:

- A pedestrian wearing dark clothing was recently hit by a car on a Jerome street at night. She reminded everyone to wear bright clothing when walking in the dark.

F. Water Department

Trustee Hendricks reported the following:

- Brian Browning was hired for the Water Clerk position and is being trained by Kathrin Roberts.
- He still wants to work with Attorney Brokaw on changing the ordinance regarding late payment fees on water bills.
- He contacted LOCIS to confirm that the cost to implement electronic payments hasn't changed.
- There was damage to a water pipe at a residence on Welch Street that the Public Works staff could have repaired if they had had the tools. Instead, Petersburg Plumbing was hired to do the work.

G. Village Treasurer

Treasurer Roth reported the following:

- We have received gaming revenue for November.
- Checks for the December 20th warrants were mailed out right after that meeting. Payroll was met for December 30th. Checks will be mailed out following this meeting.
- The balances of various accounts are approximately as follows:
 - Illinois Funds General Revenue Account - \$215,559

- Motor Fuel Tax Fund - \$28,429
- INB General Revenue Account -\$41,718
- INB Water Account - \$399,322

H. Village Clerk

Clerk Wheeland stated she had no report.

I. Village Attorney

Attorney Brokaw stated he had no report.

J. Village President

President Lopez reported the following:

- There will be a long discussion about finances at the next meeting. Treasurer Roth provided a list of potential savings suggested by the Trustees in individual meetings with the Treasurer which will be reviewed.
- At the next meeting Board Members will coordinate a time to meet with Treasurer Roth and Clerk Wheeland to discuss their budgets for the next fiscal year.
- He had reviewed the November 30th financial statements, highlighted line items that are higher than anticipated, and put copies in each Trustee's box. He asked each Trustee to review their particular department's budget in preparation for discussion at the next meeting.
- He will be meeting with the Springfield Economic Development Director and staff of the Sangamon County Economic Development Council next week to discuss marketing the Village.

Old Business

A. Discussion of Changing Weight Limits for Waste Disposal Vehicles

This item was tabled.

B. Discussion and Approval of Awarding Contract for Installation of Smart Water Meters along Wabash Avenue

Trustee Hendricks stated that he contacted Justin Conway at Midwest Meters to check if the previous cost quote for smart meters was still good. Mr. Conway will get back to him on January 8th to confirm.

C. Discussion of Financial Savings Suggestions

This item was tabled.

New Business

There was no new business.

Executive Session

The Board did not go into Executive Session.

Adjournment

A motion was made by Trustee Johnson to adjourn the meeting. The motion was seconded by Trustee Hendricks.

Roll Call Vote:

Ayes: Trustee Lael, Trustee DeHart, Trustee Hendricks, Trustee Tripp, Trustee Johnson, Trustee Irons

The motion carried and the meeting adjourned at 7:25 pm.

Linda Wheeland
Linda Wheeland, Village Clerk

January 17, 2019
Dated