

Minutes of the Regular Board Meeting of the
Village of Jerome Board

CALL TO ORDER: The President and the Board of Trustees held the regular scheduled meeting on Thursday, November 18, 2021 at the Jerome Civic Center, 2901 Leonard Street, Jerome, Illinois via Zoom. The meeting was called to order at 6:30 pm by President Lopez, followed by Roll call and the Pledge of Allegiance.

ROLL CALL: The following were present:

Mike Lopez, Village President
Kathy DeHart, Trustee of Public Property & Co Trustee Public Health
Leigh Irons, Trustee of Public Safety
Ralph Irons, Trustee of Water Department
Christina Smith, Co-Trustee of Public Health
Dale Lael, Trustee of Building & Zoning
Phil Raftis, Trustee of Public Works

Also Present:

Lisa Cave, Village Clerk
Jason Brokaw, Attorney, Giffin, Winning, Cohen & Bodewes, P.C.,
Steve Roth, Village Treasurer

APPROVAL OF THE MINUTES: President Lopez asked whether the Board had reviewed the November 4, 2021 Minutes and if they found need for any changes, corrections, or amendments. President Lopez stated the November 4, 2021 minutes would stand approved as presented.

Motion to approve the November 4, 2021 Meeting Minutes as amended by:
Trustee Leigh Irons and 2nd by Trustee Ralph Irons
Upon roll call vote, all voted AYE, except Trustee Smith voted present

MOTION PASSES.

President Lopez asked whether the Board had reviewed the November 8, 2021 Special Meeting Minutes and if they found need for any changes, corrections, or amendments. President Lopez stated the November 8, 2021 special meeting minutes would stand approved as presented.

Motion to approve the November 8, 2021 Special Meeting Minutes as amended
by: Trustee Leigh Irons and 2nd by Trustee Ralph Irons
Upon roll call vote, all voted AYE

MOTION PASSES.

President Lopez asked whether the Board had reviewed the June 3, 2021 Executive Minutes and if they found need for any changes, corrections, or amendments. President Lopez stated the June 3, 2021 executive minutes would stand approved as presented.

Motion to approve the June 3, 2021 Executive Meeting Minutes as
presented by: Trustee Lael and 2nd by Trustee Smith
Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez asked whether the Board had reviewed the October 7, 2021 Executive Minutes and if they found need for any changes, corrections, or amendments. President Lopez stated the October 7, 2021 executive minutes would stand approved as presented.

Motion to approve the October 7, 2021 Executive Meeting Minutes as presented by: Trustee Leigh Irons and 2nd by Trustee Ralph Irons
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Lopez asked whether the Board had reviewed the October 21, 2021 Executive Minutes and if they found need for any changes, corrections, or amendments. President Lopez stated the October 21, 2021 executive minutes would stand approved as presented.

Motion to approve the October 21, 2021 Executive Meeting Minutes as presented by: Trustee Leigh Irons and 2nd by Trustee Smith
Upon roll call vote, all voted AYE;
MOTION PASSES.

APPROVAL TO PAY BILLS: President Lopez asked whether the board had reviewed Warrant List 22-14 dated November 18, 2021 totaling \$53,843.12. Treasurer Roth added that of this amount \$10,478.64 will be paid from the General Revenue Fund, \$23,081.98 will be paid from the Water Fund and \$20,282.50 will be paid from the 1% Fund.

President Lopez asked for a motion to approve Warrant List 22-14 as presented.
Motion to Approve the Bills to be Paid as presented by Trustee Lael and 2nd by Trustee Ralph Irons.
Upon roll call vote, all voted AYE;
MOTION PASSES.

TREASURER REPORTS: Treasurer Roth presented to the Board of Trustees the Financial Status as of November 18, 2021, via email. *Revenues: Use Tax and Telecom continues to decrease. Other revenues continue to increase. In spite of that good news, please continue to monitor your accounts and keep our monthly expenditures within budgeted amounts. Funds: There are approximately \$733,138.54 in the Illinois Funds GRF account and \$97,818.84 in the MFT funds. There is approximately \$35,225.11 in the INB GRF account and \$234,431.63 in the INB Water account. The other bank account balances are as follows: Law Enforcement - DUI – \$290.00; Law Enforcement – Vehicle - \$717.43; 1% NHR - \$405,737.30 (with the November revenues included); Road & Bridge - \$18,518.28; Police Equipment Fund - \$2,039.83, Cannabis Fund - \$2,864.43 (with the November revenues included); MFT-Rebuild Illinois fund – \$72,757.96; American Rescue Funds - \$107,949.70.*

PUBLIC COMMENTS:

President Lopez opened the Visitors Acknowledgement portion of the meeting at 6:37 pm.

He noted that during the time when remote meetings are being held public comments must be submitted in writing to the Clerk by email or by placing them in the deposit slot outside the office front door by 6:00 p.m. the day of the meeting.

Clerk Cave stated she no comments that have been received.

This portion of the meeting closed at 6:37 pm.

REPORTS:

Trustee Smith stated she is still dealing with about 30 properties that have limb and leaf piles. Trustee Smith has reached out to Mohawk for estimates on 3 large dead trees in resident's yards. Trustee Lael asked if Trustee Smith could reach out to the residents at Park & Calland Drive and Jerome & Leonard intersections on the visibility issues at the stop signs. Trustee Smith Attorney Brokaw and Trustee Raftis will discuss how to handle the 30 properties.

Trustee Raftis stated Caleb has started and is doing well, we are happy to have him.

Trustee DeHart stated the library inventory is underway by the Eagle Scouts. The range has been picked up and will be installed soon.

Trustee Lael had nothing to report.

Trustee Leigh Irons stated Acting Chief Forysthe has received a part time officer application. Trustee Leigh Irons wanted to remind residents that the holidays are coming up lock your cars and to watch out for your neighbors.

Trustee Ralph Irons stated Dave is still awaiting the IEPA regulated equipment to be delivered.

Village Clerk Cave reported that the liquor license and gaming renewals have went out to our license holders and they are asked to return to the Village by December 3, 2021.

Attorney Brokaw had nothing to report.

President Lopez wanted to thank Clerk Cave, Treasurer Roth, Village staff and all trustees. Very thankful we all get along even with a different opinion. Due to Covid cases still on the rise, we will continue to meet by zoom through January 2022. President Lopez is happy with Kyle in his performance. Trustee Leigh Irons, President Lopez and Acting Chief Forsythe will meet in the next few weeks to push for more applications for police officers full and part time.

President Lopez asked Brad Cole from the Illinois Municipal League (IML) to speak to the Board of Trustees on the liability insurance quote that was provided to the Village. IML provided to the Village a packet of terms and limits on the liability insurance and workman's compensation. Brad Cole stated he feels that is a great savings for the Village. The insurance is from December 1, 2021 through December

31, 2022. The total yearly cost for the insurance is \$41,352.00, including the prior acts coverage. IML has offices in Springfield, Danville and Chicago.

David White with Troxell Insurance provided the Board with their quote of renewal for the liability insurance for 2022. Troxell provided the insurance for a costs of \$59,164.

NEW BUSINESS DISCUSSION: President Lopez presented Resolution 07-22 Listing the Date, Time, and Place of the Village of Jerome Board of Trustees Regular Meetings for 2022.

Motion to approve Resolution 07-22 Listing the Date, Time, and Place of the Village of Jerome Board of Trustees Regular Meetings for 2022 by Trustee Ralph Irons and 2nd by Trustee Leigh Irons.

Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez asked for discussion and approval of the 2022 Holiday Schedule.

Motion to approve the 2022 Holiday Schedule by Trustee Smith and 2nd by Trustee Ralph Irons.

Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez asked for discussion and approval of the liability insurance for Jerome 2022 and payment. Trustee DeHart asked about the cyber liability form that was presented on who is to fill out the highlighted items. Clerk Cave stated that the cyber liability form had questions on there that we are not sure how to fill it out. Clerk Cave sent it off to our computer guys and they had left them blank also.

Motion to approve Illinois Municipal League for 2022 liability coverage December 1, 2021 through December 31, 2021 and January 1, 2022 through December 31, 2022 by Trustee Smith and 2nd by Trustee DeHart.

Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez asked for discussion and approval of Ordinance 22-13 Approving Membership in the Illinois Municipal League Risk Management Association and Authorizing the Execution of an Intergovernmental Cooperation Contract.

Motion to approve Ordinance 22-13 Approving Membership in the Illinois Municipal League Risk Management Association and Authorizing the Execution of an Intergovernmental Cooperation Contract by Trustee Smith and 2nd by Trustee Ralph Irons.

Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez asked for discussion and approval of Resolution 08-22 Authorizing Execution & Delivery of Agreement with Sangamon County 911. Trustee Leigh Irons stated this is an annual agreement with 911 for radio dispatch.

Motion to approve Resolution 08-22 Authorizing Execution & Delivery of Agreement with Sangamon County 911 by Trustee Leigh Irons and 2nd by Trustee Smith.

Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez asked for discussion and approval of Ordinance 22-12 Amending Section 300.7-13 Changing the Number of Liquor Licenses. Attorney Brokaw stated that there are no liquor licenses available, and the Board sets the number of licenses that can be issued. Clerk Cave stated she has received two liquor license applications, one from Michael Chau for Wrap and Go and one for Nia's Place. Wrap and Go is requesting a restaurant license and Nia's Place is requesting a limited wine and beer license. After discussion

Motion to amend Ordinance 22-12 Amending Section 300.7-13 Changing the Number of Liquor Licenses to remove the class A increase limited wine and beer licenses and keeping the number of licenses of limited wine and beer licenses at 12 by Trustee DeHart and 2nd by Trustee Raftis.

Upon roll call vote, all voted AYE, except for Trustee Leigh Irons who voted NO;

MOTION PASSES.

Motion to approve Ordinance 22-12 Amending Section 300.7-13 Changing the Number of Liquor Licenses as amended adding 1 license to the restaurant increasing the total number to 7 restaurants by Trustee DeHart and 2nd by Trustee Ralph Irons.

Upon roll call vote, all voted AYE, except for Trustee Leigh Irons who voted NO;

MOTION PASSES.

President Lopez asked for discussion and approval of Ordinance 22-14 An Ordinance Authorizing the Disposal of Surplus Property Owned by the Village of Jerome, Illinois. President Lopez stated Dave has made a list of items that the Village no longer uses and needs to dispose of. Attorney Brokaw stated that this is a protection for the Village by passing this ordinance of personal property owned by the Village.

Motion to approve Ordinance 22-14 An Ordinance Authorizing the Disposal of Surplus Property Owned by the Village of Jerome, Illinois by Trustee Leigh Irons and 2nd by Trustee Ralph Irons.

Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez asked Attorney Brokaw to present the Proclamation Declaring and Continuing State of Local Disaster. Attorney Brokaw stated this is extra layer of coverage during covid.

Motion to approve the Proclamation Declaring and Continuing State of Local Disaster by Trustee Ralph Irons and 2nd by Trustee DeHart.

Upon roll call vote, all voted AYE;

MOTION PASSES.

ADJOURNMENT: With no further business, President Lopez asked for a motion to close the meeting at 8:00 pm. Motion was made by Trustee Leigh Irons and 2nd by Trustee Ralph Irons.

PREPARED BY: Lisa Cave, Clerk

DATE APPROVED: December 2, 2021

Village Clerk

Date