

Minutes of the Regular Board Meeting of the
Village of Jerome Board

CALL TO ORDER: The President and the Board of Trustees held a regular meeting on Thursday, July 7, 2022, at the Jerome Civic Center, 2901 Leonard Street, Jerome, Illinois. The meeting was called to order at 6:32 pm by President Lopez, followed by Roll call and the Pledge of Allegiance.

ROLL CALL: The following were present:

Mike Lopez, Village President
Kathy DeHart, Trustee of Public Property & Co Trustee Public Health
Leigh Irons, Trustee of Public Safety
Dale Lael, Trustee of Building & Zoning
Phil Raftis, Trustee of Public Works
Christina Smith, Co-Trustee of Public Health

Also Present:

Jason Brokaw, Attorney, Giffin, Winning, Cohen & Bodewes, P.C., by phone
Steve Roth, Village Treasurer

Absent:

Lisa Cave, Village Clerk
Ralph Irons, Trustee of Water Department

APPROVAL OF THE MINUTES: President Lopez asked whether the Board had reviewed the June 16, 2022, Minutes and if they found need for any changes, corrections, or amendments. President Lopez asked the June 16, 2022, minutes would stand approved as presented.

Motion to approve the June 16, 2022, Meeting Minutes as presented by:
Trustee Leigh Irons and 2nd by Trustee Smith
Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez asked whether the Board had reviewed the June 27, 2022, Special Meeting Minutes and if they found need for any changes, corrections, or amendments. President Lopez asked the June 27, 2022, minutes would stand approved as presented.

Motion to approve the June 27, 2022, Special Meeting Minutes as presented by:
Trustee Smith and 2nd by Trustee DeHart
Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez asked whether the Board had reviewed the May 19, 2022, Executive Meeting Minutes and if they found need for any changes, corrections, or amendments. President Lopez asked the May 19, 2022, executive meeting minutes would stand approved as presented.

Motion to approve the May 19, 2022, Executive Meeting Minutes as presented
By Trustee Smith and 2nd by Trustee DeHart
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Lopez asked whether the Board had reviewed the June 2, 2022, Executive Meeting Minutes and if they found need for any changes, corrections, or amendments. President Lopez asked the June 2, 2022, executive meeting minutes would stand approved as presented.

Motion to approve the June 2, 2022, Executive Meeting Minutes as presented
By Trustee DeHart and 2nd by Trustee Leigh Irons
Upon roll call vote, all voted AYE;
MOTION PASSES.

PUBLIC COMMENTS:

President Lopez opened the Visitors Acknowledgement portion of the meeting at 6:38 pm.

This portion of the meeting closed at 6:39 pm.

REPORTS:

Trustee Smith reported that she is still receiving a steady stream of complaints and fire pit applications.

Trustee Raftis reported that Public Works has half of the new street signs up and is still awaiting delivery of the final signs. The water main was repaired on Vernon a soft spot was found and Public Works will be repairing. The four speed humps for Iles are on the way and should be delivered within 2 weeks. Limb pickup dates are July 18, 2022 residents can put them out in front on July 11, 2022. Trustee Raftis spoke with Cameron from Benton & Associates on removing the concrete pipe on Park Street. Cameron would not recommend removing that but did recommend adding concrete to the area for better flow of drainage. Working on IEPA funding on the changes coming down for the lead piping, there may be some funding that we were not made aware of.

Trustee DeHart stated she helped President Lopez with the July 2, 2022 Village parade. Trustee DeHart is receiving complaints and fire pit applications. Trustee DeHart hopes to have the Library opened within the next week. Trustee Raftis reminded Trustees that the doors sometimes do not shut.

Trustee Lael stated on June 30, 2022 he attended the Sangamon County Natural Hazard Mitigation Plan Task Force Meeting and has returned all the homework that was required.

Trustee Leigh Irons stated the radar buggy has been ordered. Trustee Leigh Irons is still reviewing applications for other potential officers. We do have police. Alison will be done with her schooling within the next month.

Trustee Ralph Irons was absent, Trustee Leigh Irons stated that we have had several water breaks.

Clerk Cave was absent.

Attorney Brokaw had nothing to report.

President Lopez wanted to thank everyone for showing up and helping make the 4th of July parade such a great success. The Public Works department did a fabulous job. Thanks to the volunteers for cooking the food, everything was great! Very organized event. Also thanks to Springfield Park District for attending. No more development on the Shop n Save building. Jerome businesses are flourishing. The new water clerk seems to enjoy her job and is doing a great job.

APPROVAL TO PAY BILLS: President Lopez asked whether the board had reviewed Warrant List 23-05 dated July 7, 2022, totaling \$32,165.34. Treasurer Roth added that of this amount \$12,611.98 will be paid from the General Revenue Fund, \$14,674.23 will be paid from the Water Fund, \$4,411.55 will be paid out of the ARPA funds, \$467.58 will be paid from the 1% Fund.

President Lopez asked for a motion to approve Warrant List 23-05 as presented.
Motion to Approve the Bills to be Paid as amended by Trustee Lael and
2nd by Trustee DeHart.

Upon roll call vote, all voted AYE;

MOTION PASSES.

TREASURER REPORTS: Treasurer Roth presented to the Board of Trustees the Financial Status as of June 2, 2022, via email: *Revenues: We have received no revenue for July as of yet. Funds: Currently there is approximately \$932,867.10 in the Illinois Funds GRF account and \$134,929.94 in the MFT funds. There is approximately \$27,083.44 in the INB GRF account and \$162,020.64 in the INB Water account. The other bank account balances are as follows: Law Enforcement - DUI – \$250.00; Law Enforcement – Vehicle - \$697.43; 1% NHR - \$487,132.04; Road & Bridge - \$18,991.94; and Police Equipment Fund - \$2,893.88, Cannabis Fund - \$4,277.08, MFT-Rebuild Illinois fund – \$90,947.45, and the American Rescue Plan Fund \$70,688.82. The auditors completed their work and we are just waiting on their report.*

OLD BUSINESS DISCUSSION: Trustee DeHart asked to table the Leasing of the Jerome Civic Center until the next meeting she will email everyone the final draft of changes she is recommending. President Lopez would like it closed up by the end of August.

President Lopez opened discussion for the Presentation of Patching and Micro Surfacing Project. Trustee Raftis stated the Company that we have been working with to get bids on this project, bids on volume. Trustee Raftis asked to table this to the next meeting.

President Lopez opened discussion for a large item pick up. Trustee Leigh Irons stated that New Berlin just had a large item pick up for \$680 per dumpster for 3 hours. New Berlin went through 14 dumpsters totaling \$9,520.00. Trustee Raftis would want to have the Village personnel babysit the dumpsters, to ensure the people dumping any large item is able to prove they are residents, that live in the Village of Jerome, and he would like us to check what you will be putting in the dumpsters. The purpose of this is

large items not garbage, not paint, or electronics. Trustee Raftis stated that Lake Area offered \$400 per dumpster load. President Lopez suggested to table this until the next meeting for more information.

NEW BUSINESS DISCUSSION: President Lopez opened discussion for bids on tree removal and tree trimming in the Village. Trustee Smith asked that this be tabled as she is still awaiting a bid from Throop and Sons. The trees that need trimmed are on residents property that have not done anything with and they have been sent numerous letters and then there are trees that are on Village property. 1401 Iles had a tree land on the home and Trustee Smith has sent a letter to the owners.

President Lopez opened discussion for the purchase of repair parts for hydrants along Wabash Ave totaling \$675.00 from Midwest Meter. Trustee Raftis stated that ARPA funds will be used to purchase the items.

Motion to approve the purchase of repair parts for hydrants along Wabash Ave totaling \$675.00 from Midwest Meter by Trustee Raftis and 2nd by Trustee Smith
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Lopez opened discussion on the Purchase of 16 tons of Gravel and 16 tons of Sand to have on hand totaling \$636.00. Trustee Raftis stated these are general consumables for water main repairs, fire hydrants etc, these will not be purchased from MFT funds.

Motion to approve the Purchase 16 tons of Gravel and 16 tons of Sand totaling \$636.00 not to exceed \$500.00 by Trustee Raftis and 2nd by Trustee Smith
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Lopez opened discussion for the Purchase of 20 2x2x6 and 8 2x2x3 Stockpile blocks totaling \$1,200.00. Trustee Raftis stated these will be used for organization and material storage in the side lot.

Motion to approve the purchase of 20 2x2x6 and 8 2x2x3 stockpile blocks totaling \$1,200.00 by Trustee Raftis and 2nd by Trustee DeHart
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Lopez opened discussion on approval of Resolution 02-23 Adopting a Policy for Qualification Based Selection of Professional Services. Attorney Brokaw stated that this is just general guidelines to secure professional services, for example engineers.

Motion to approve Resolution 02-23 Adopting a Policy for Qualification Based Selection of Professional Services by Trustee Raftis and 2nd by Trustee DeHart
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Lopez opened discussion and approval for Services consistent with Qualifications Based Selection. Attorney Brokaw stated he has sent to all Trustees on an Advertisement that will be published in the State Journal Register or the Illinois Times.

Motion to approve the Advertisement for Services Consistent with Qualifications Based Selection by Trustee Raftis and 2nd by Trustee Smith

Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez opened discussion on a Fall Village Wide Garage Sale. Trustee DeHart would like to schedule a fall Village wide Garage Sale on a Friday and Saturday with no ending time. Trustee DeHart met with 3 ladies in the Village to work with the Village and recommended not to advertise in the paper. They recommended the first weekend after Labor Day for the Fall Garage Sale and the first weekend in June for the spring garage sale.

ADJOURNMENT: With no further business, President Lopez asked for a motion to close the meeting at 7:39 pm. Motion was made by Trustee Raftis and 2nd by Trustee Smith.

PREPARED BY: Lisa Cave, Clerk

DATE APPROVED: July 21, 2022

Village Clerk

Date