

AGENDA
VILLAGE OF JEROME BOARD OF TRUSTEES
2901 LEONARD STREET, JEROME CIVIC CENTER
REGULAR MEETING
January 19, 2023
6:30 PM

Zoom: <https://us02web.zoom.us/j/85759722689?pwd=WkdON3ppVGtyNDIRaWdOUWM5dUNvdz09>

Telephone: 1-312-626-6799 **Meeting ID:** 857 5972 2689 **Passcode:** 847995

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of Meeting Minutes
 - A. January 5, 2023 Regular Meeting Minutes
 - B. December 15, 2022 Executive Meeting Minutes
- V. Approval of Warrant List
 - A. Warrant List 23-18
- VI. Visitors Acknowledgement & Public Comment
- VII. Reports from Village Departments
 - A. Public Health Trustee Smith
 - B. Public Works Trustee Raftis
 - C. Public Property Trustee DeHart
 - D. Building & Zoning Trustee Lael
 - E. Public Safety Trustee L. Irons
 - F. Water Department Trustee R. Irons
 - G. Village Treasurer Treasurer Roth
 - H. Village Clerk Clerk Cave
 - I. Village Attorney Attorney Brokaw
 - J. Village President President Lopez
- VIII. Old Business
 - A. Discuss and Approve the Leasing of the Jerome Civic Center
- IX. New Business
 - A. Discussion and Approval of Design Engineering Services Agreement for the Iles Improvement Project
 - B. Discuss and Approve the Purchase of Repair Parts for the Water Department and a Reed CP15-38B Pump Stick with case from Midwest Meter
 - C. Discuss and Approve the Purchase of Parts for Emergency Water Main Repair from Midwest Meter
 - D. Discuss and Approve the Purchase of a Locator for Water Leaks from Rycom Industries
 - E. Discuss and Approve the Purchase of a Smart Trak St 102 Magnetic Locator from Contractors Tools
 - F. Discuss and Approve the Purchase of LED Strip Lights from Springfield Electric for the Civic Center Hallway
 - G. Discuss and Approve Upgrade Electrical in the Jerome Garage

- H. Discuss and Approve the Purchase of Front Tires for the Backhoe from Goodyear, 12-16.5 12 ply qty. 2
 - I. Discuss and Approve the Purchase of a Trench Box/Badger Box OSHA Required
 - J. Discuss and Approve Brandon Jackson Attending IRWA class for a Certified Water Operator
 - K. Discuss and Approve the Purchase of Gravel from Athens Quarry
 - L. Discuss and Approve Personnel Action with Respect to Village Secretary Position
 - M. Discuss and Approve Reassignment of Water Clerk candidate to Secretary Position
 - N. Discuss and Approve Hiring Part Time Help for Training of Secretary
 - O. Discussion and Consideration of Candidates for hiring for Water Clerk
 - P. Discuss and Approve Compensation for Village Treasurer Training
 - Q. Discuss and Approve Amendments to the Employee Handbook
- X. Executive Session
- A. The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee or Legal Counsel for the Public Body (5 ILCS 120/2(c)(1))
 - B. The Selection of a Person to Fill a Public Office, ... including a vacancy in a public office (5 ILCS 120/2(c)(3))
 - C. Discussion of Minutes of Meetings Lawfully Closed Under the Open Meetings Act for Purposes of Approval by the Body (5 ILCS 120/2(c)(21))
- XI. Adjournment

On January 6, 2023, the Governor, pursuant to Section 7 of the Illinois Emergency Management Agency Act (20 ILCS 3305/7), issued a disaster proclamation due to COVID-19 disaster that included all counties in the state of Illinois. Pursuant to 5 ILCS 120/7(e), the Village President, as head of the public body, has determined that an in-person meeting is not practical or prudent and that attendance at the regular meeting location may not be feasible because of the declared disaster, the concerns identified in the January 6th Gubernatorial Disaster Proclamation, and the High community level of COVID-19. For these reasons, members of the public wishing to attend the meeting may utilize the alternative arrangement to listen by telephone or web-based link identified at the top of this agenda.

*Please note that public comments or requests to make public comments during the meeting must be submitted in writing and received by the Village Clerk no later than 6:00 p.m. on January 18, 2022. Public comments or requests must be submitted to the Clerk via email at jeromeclerk@comcast.net or by depositing them in the deposit slot to the right of the front door of the Jerome office in the municipal building. The name of the commenter should be included with the comment or request. The Clerk will read submitted public comments into the record and identify those who have requested to make public comments during the Visitors Acknowledgement portion of the meeting.