

Minutes of the Regular Board Meeting of the
Village of Jerome Board

CALL TO ORDER: The President and the Board of Trustees held a regular meeting on Thursday, October 5, 2023, at the Jerome Civic Center, 2901 Leonard Street, Jerome, Illinois. The meeting was called to order at 6:32 pm by President Pro Tem Lael, followed by Roll call and the Pledge of Allegiance.

ROLL CALL: The following were present:

Kathy DeHart, Trustee of Public Property & Co Trustee Public Health
Leigh Irons, Trustee of Public Safety
Dale Lael, Trustee of Building & Zoning
Ralph Irons, Trustee of Water Department
Phil Raftis, Trustee of Public Works

Also Present:

Jason Brokaw, Attorney, Giffin, Winning, Cohen & Bodewes, P.C.,
Lisa Cave, Village Clerk
Steve Roth, Executive Assistant

Absent:

Mike Lopez, Village President
Zach Sweet, Village Treasurer

APPROVAL OF THE MINUTES: President Pro-tem Lael asked whether the Board had reviewed the September 21, 2023, Minutes and if they found need for any changes, corrections, or amendments. President Pro Tem Lael asked the September 21, 2023, minutes would stand approved as presented.

Motion to approve the September 21, 2023, Meeting Minutes as presented by:
Trustee Leigh Irons and 2nd by Trustee DeHart
Upon roll call vote, all voted AYE;

MOTION PASSES.

APPROVAL TO PAY BILLS: President Pro Tem Lael asked whether the board had reviewed Warrant List 24-11 dated October 5, 2023, totaling \$15,427.42. Steve Roth, Executive Assistant added that of this amount \$14,145.25 will be paid from the General Revenue Fund, \$317.98 will be paid from the 1% Fund and \$964.19 will be paid from the Water Account. President Pro Tem Lael asked for a motion to approve Warrant List 24-11 as amended.

Motion to Approve the Warrant List 24-11 totaling \$15,427.42 as presented by
Trustee Leigh Irons and 2nd by Trustee DeHart
Upon roll call vote, all voted AYE;

MOTION PASSES.

PUBLIC COMMENTS:

President Pro Tem Lael opened the Visitors Acknowledgement portion of the meeting at 6:36 pm.

Clerk Cave reported receiving no emails but did receive a note in her mailbox. Clerk Cave read the note to the board. *Mike, I wanted to reach out to you and the rest of the board to express my feelings on what a fantastic job Dave Wilken and the rest of his crew do for our Village. It seems there is not much Dave Wilken can't do and do it well. The few times I have approached him regarding repairs he is friendly and takes time to explain what is being done. Our Village is very fortunate to have Dave and his crew let alone how much they have saved the Village. Thank you Dave and the rest of the guys. Mike Gilpin 1730 Vernon*

Sharon Masterson, a resident, asked if there was any information on the Shop n Save property. President Pro Tem Lael stated that he has issued a permit for a Wash N Win.

REPORTS:

Trustee DeHart reported she is going through the fire pit applications and some complaints with junk yards, vegetation issues and many cars on the properties. Flu Shot is scheduled for October 17, 2023, from 2pm – 3pm.

Trustee Raftis stated that PH Broughton has completed the patching. The dump truck is out at CIT, and they are waiting for 2 parts left to operate the sweeper. Trustee Raftis state they are still dealing with some line-of-sight violations and if residents were issued a letter to trim their trees please make sure that it gets done.

Trustee DeHart stated that there was some vandalism to the Park and all the windows in the garage were broken, and a small amount of damage to the gate. Windows are on order. New garage door receivers are going to be needed soon.

Trustee Lael stated he has forwarded to Dave Wilken an application for boring. The company has stated they are willing to adhere to the Villages requests and a permit will be issued. Trustee Lael also asked Attorney Brokaw where we are at regarding 3030 ½ Chatham Road and 1612 Glenn. Attorney Brokaw stated that he will give a report at the next meeting. The home on Homewood has a hearing on October 19th and he will be able to report on that residence at the next meeting.

Trustee Leigh Irons asked Chief Tolley if she would like to say anything. Chief Tolley stated that the criminal damage to Village property was a juvenile and that the mother has made a payment arrangement with the Village to pay for all the damage and that the juvenile will possibly do some community service. Trustee Leigh Irons also reminded residents to lock their cars. Trustee Leigh Irons stated that they have a few applications for police officers and will be interviewing soon.

Trustee Ralph Irons stated that Dave and his team worked over 12 hours overnight on a water leak and did a great job. Trustee Ralph Irons stated that Dave, President Lopez, Attorney Brokaw and himself met with the City of Springfield Fire Chief and they have agreed to allow the Village to do self-testing and provide the City with the testing results. Dave Wilken and the crew will forward all reports on the hydrants to minimize the chance for damage.

Executive Assistant Steve Roth stated that the Audit will be filed with the Comptroller and the County. The Annual Treasurer Report will be published by the end of October.

Clerk Cave stated the bulletin is out, and everyone should have received it.

Attorney Brokaw had nothing to report.

OLD BUSINESS: President Pro Tem Lael opened discussion and approval of the Contract for Paving and Concrete Work for Municipal Complex to meet ADA Requirements. Trustee DeHart stated that there was a miscommunication, and that PH Broughton has revised their bid to include the accessibility area.

Motion to approve the revised contract with PH Broughton for removing and replacing the concrete from the Civic Center to the corner to meet ADA requirements not to exceed \$21,000.00 by Trustee DeHart and 2nd by Trustee Raftis

Upon roll call vote, all voted AYE,

MOTION PASSES

President Pro Tem Lael opened discussion and approval of Time Management App. President Pro Tem Lael asked to table this until the next meeting.

NEW BUSINESS DISCUSSION: President Pro Tem Lael opened discussion and approval of the Purchase and Delivery of Sand, Stone, and Road Mix Backfill Materials. Trustee Ralph Irons stated that with all the repairs that have been done the Village has used all of the materials we had in stock. Trustee Ralph Irons stated we need to replenish our supply. The Village truck is in the shop and the cost to have the material delivered is not that expensive.

Motion to approve the Purchase and Delivery of Sand, Stone, and Road Mix Backfill Materials not to exceed \$2,600.00 by Trustee Ralph Irons and 2nd by Trustee Raftis

Upon roll call vote, all voted AYE,

MOTION PASSES.

President Pro Tem Lael opened discussion and approval of the Purchase of a Laptop and Software for Steve Roth. Steve stated that he does not need a laptop, all he needs is access to the computers that are here so he needs a sign on/passcode.

President Pro Tem Lael opened discussion and approval of a Replacement Tire for the F550. Trustee Raftis stated that the tire needed replaced.

Motion to approve the Purchase of a Replacement Tire for the F550 not to exceed \$800.00 by Trustee Raftis and 2nd by Trustee Ralph Irons

Upon roll call vote, all voted AYE,

MOTION PASSES.

President Pro Tem Lael opened discussion and approval of the Purchase of Water Repair Parts from Midwest Meter. Trustee Ralph Irons stated that the Village needs to replace the supplies the Village had on hand to repair water breaks.

Motion to approve the Purchase of Water Repair Parts from Midwest Meter not to exceed \$2,755.00 by Trustee Ralph Irons and 2nd by Trustee Raftis

Upon roll call vote, all voted AYE,

MOTION PASSES.

President Pro Tem Lael opened discussion and approval of Bid for Replacement of the Front Fencing due to Removal for Storm Drain Installation at 1601 Iles and 1605 Iles. President Pro Tem Lael asked to table this until the next meeting.

President Pro Tem Lael opened discussion and approval of the Appointments on the Zoning Board of Appeals/Planning Commission. Trustee Lael stated that there are four people that have agreed to be appointed to the Board.

Motion to approve the Appointment of Alan Dietrich, Dan Williams, Joe Cannella, and Meredith Messett to the Zoning Board of Appeals/Planning Commission by Trustee Lael and 2nd by Trustee Leigh Irons

Upon roll call vote, all voted AYE,

MOTION PASSES.

EXECUTIVE SESSION:

A motion was made by Trustee Leigh Irons to go into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel of the public body (5 ILCS 120/2 (c)(1)); minutes of meetings lawfully closed under the Open Meetings Act for purposes of approval by the Body (5ILCS 120/2(c)(21); Trustee Ralph Irons seconded the motion.

The Board went into Executive Session at 7:11 pm.

The Board returned from Executive Session at 7:37 pm.

President Pro Tem Lael opened discussion and approval of the Hourly Rate for Part Time Officers. Trustee Leigh Irons asked to table this until the next meeting.

President Pro Tem Lael opened discussion and approval of the Hiring of Part Time Officers. Trustee Leigh Irons asked to table this until the next meeting.

ADJOURNMENT: With no further business, President Pro Tem Lael asked for a motion to close the meeting at 7:38 pm. The motion was made by Trustee Leigh Irons and 2nd by Trustee DeHart.

PREPARED BY: Lisa Cave, Clerk

DATE APPROVED: October 19, 2023

Village Clerk

Date